

No. A-12034/04/2017-Adm.I  
Government of India/ Bharat Sarkar  
Ministry of Labour & Employment/ Shram Aur Razgar  
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Shram Shakti Bhawan, Rafi Marg,  
New Delhi , Dated the 14<sup>th</sup> March 2018

**OFFICE MEMORANDUM**

Subject : Inviting application for Internship Programme - 2018- reg.

Ministry of Labour and Employment invites applications for Internship Programme – 2018 from eligible students / candidates as per [Internship Scheme](#). The application should be submitted in the prescribed [form](#) along with no objection certificate from the sponsoring institution in the prescribed [format](#). Duly filled in application form may be sent to email id [adm1@nic.in](mailto:adm1@nic.in) by 31<sup>st</sup> March 2018.

2. The applicant will be required to submit self attested Marksheet / Certificate at the time of acceptance of the offer for internship.

**(C S Rao)**  
**Under Secretary to the Government of India**  
**Tele No. 23766903**

## NO-OBJECTION CERTIFICATE

(This should be given on the official letter-head of the parent institution/ university/  
college in the following format):

This Institution / University has no object to the consideration of application of Mr / Ms \_\_\_\_\_ who is pursuing \_\_\_\_\_ to undertake Internship programme of Ministry of Labour and Employment at Delhi. The applicant, if shortlisted, will be granted necessary leave/permission to undertake the Internship.

He / She bear good moral character and to the best of my knowledge is not involved in any criminal activity and no personal legal case is pending against him/her.

Place:

Date:

Signature \_\_\_\_\_

(Head of Institution/University)

Name

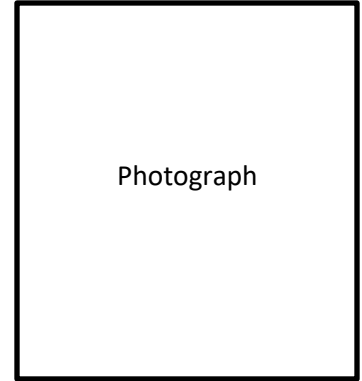
Designation

Official seal

Telephone No.....

Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya  
Shram Shakti Bhawan, New Delhi

Application Form for Internship Programme



1. Name : \_\_\_\_\_

Last Name

Middle Name

First Name

2. Father's / Mother's / Guardian Name : \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_ Age in completed years \_\_\_\_\_  
as on 1<sup>st</sup> January 2018

4. Gender: \_\_\_\_\_

5. Contact Address: \_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

6. Telephone (Landline): \_\_\_\_\_ Mobile: \_\_\_\_\_

7. Email: \_\_\_\_\_

8. Aadhaar No. : \_\_\_\_\_

9. Nationality: \_\_\_\_\_

10. Languages known: \_\_\_\_\_

11. Educational Qualification: \_\_\_\_\_

(From Senior Secretary (10+2) onwards)

**12. Details of Academic performance of the last course / degree pursued / pursuing year-wise / semester-wise \***

<b>Year / Semester</b>	<b>College/Institute</b>	<b>Name of the course / degree / PG / Research</b>	<b>University</b>	<b>Percentage / Grade*</b>

**\* If grade then equivalent percentage must be mentioned**

**Undertaking:**

I \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_  
Age \_\_\_\_\_ resident of \_\_\_\_\_ hereby  
declares that the information given above and in the enclosed documents is true  
to the best of my knowledge and belief and nothing has been concealed therein. I  
am well aware of the fact that if the information given by me is proved false/not  
true, I will have to face the punishment as per the law. Also, all the benefits  
availed by me shall be summarily withdrawn.

(Signature)

Place:

Date:

**\*Note**

In column No. 12 above, the details of academic performance of each  
semester / year of the last course which student is pursuing or has  
completed may be carefully filled in the relevant field to enable proper  
evaluation. In case of LLB, it may be clearly mentioned whether the  
student is pursuing / pursued 3 years course or 5 year course.