



Canadian Research
Knowledge Network

Réseau canadien
de documentation
pour la recherche

Review Request Process for the Canadiana Collection

The Canadiana Collection, hosted by the Canadian Research Knowledge Network (CRKN), is intended to advance access to Canada's documentary heritage for students, faculty, and the general public.

Due to the volume and nature of digital archival collections, we are not always able to identify potential issues with each item in the Collection, including third party rights (such as copyright and privacy rights), traditional knowledge and cultural property. However, we are eager to engage rights-holders and representatives of affected communities, so that we may learn, share perspectives and information, and agree upon appropriate resolutions.

If you have a concern regarding any item in the Collection, or the metadata attached to any item, please fill out and submit the form below. All such requests will be reviewed by CRKN staff and external consultants (as necessary), who may ask for additional information to better understand your concern.

Following CRKN's review, next steps may include further engagement with you, temporary or permanent removal of public access to the materials, changes to metadata and rights statements or other steps deemed appropriate for the circumstances by CRKN.

Submission Form

Your name:

Your email address:

The focus of your concern(s):

An item in the Collection (i.e. the historical document)

The metadata attached to an item in the Collection

The item(s) you are concerned about:

(A link to the item(s) will be sufficient)

The nature of your concern:

Copyright (including moral rights)

Personal information / Privacy

Traditional Knowledge and/or Cultural Property

Other. Please explain: _____

Further information regarding your concern:

(To assist us in reviewing your concern, please be as specific as possible)

Action Requested:

(Please provide a description of the action you are requesting, such as modifications to metadata or rights-statement, removing public access [i.e. takedown], or any other request.)

Please send the completed form to info@crkn.ca with the subject line “Submission: Review Request Process for the Canadiana Collection”

Adapted from the University of Ottawa’s Library: <https://copyright.uottawa.ca/additional-resources/request-takedown>, and Tufts University’s digital collections: <https://dca.tufts.edu/research/policies-fees/takedown-protocol-for-sensitive-information-in-tufts-digital-collections-and-archives>