



THE PRESIDENT
OF THE
GENERAL ASSEMBLY

2 February 2012

Excellency,

As you may know, the Thirteenth Session of the United Nations Conference on Trade and Development (UNCTAD XIII) will take place on 21 – 26 April 2012 in Doha, Qatar.

I am pleased to inform you that there will be an informal meeting to hear a briefing on the logistical and substantive preparations for the Conference. The meeting will take place on Friday, 10 February 2012, at 10 a.m. in Conference Room 1 of the North Lawn Building.

Following my introductory remarks, the briefing will be presented by Mr. Kobsak Chutikul, Special Adviser to the Secretary-General of the United Nations Conference on Trade and Development, and Mr. Richard Kozul-Wright, Head of the Unit on Economic Cooperation and Integration among Developing Countries.

The meeting will last about 90 minutes.

UNCTAD XIII will be convened against the background of dramatic developments in the world economy and financial system during the past four years, and affords an important opportunity for all Member States and Observers to assess the significance of these for events for global economic governance, for international policy reform, and for strengthening UNCTAD's unique role in support of development.

I hope you will be able to join me on this occasion.

Please accept, Excellencies, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'Nassir', with a stylized flourish at the end.

Nassir Abdulaziz Al-Nasser

All Member States and
Permanent Observers to the United Nations
New York